

PROSPECTUS



M.Sc. NURSING

**COLLEGE OF NURSING,
NORTH EASTERN INDIRA GANDHI REGIONAL
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,
SHILLONG, MEGHALAYA.
SESSION- 2016-17**

Cost of Prospectus: Rs. 1000/-

Prospectus & Application Form available online and downloadable from the NEIGRIHMS website
www.neigrihms.gov.in

Availability of Online Application Form & Prospectus
2nd August, 2016

Last date of submission of Online Application Form (Online mode only)
31st August, 2016

Date of Entrance Examination
10th September, 2016

Date of Counseling
17th September, 2016

AT GLANCE

Course : M.Sc. Nursing Session 2016-17	
Online Registration of Applications on NEIGRIHMS website www.neigrihms.gov.in opens	2 nd August, 2016 (Tuesday)
Online Registration of Applications closes on	31 st August 2016 (Wednesday)
Availability of admit cards on Institute's website www.neigrihms.gov.in	5 th September 2016 onwards
Date of Entrance Examination	10th September 2016 (Saturday)
Expected date of the Results of the entrance test	Within 36 Hours of the conclusion of the entrance test
Counseling	17 th September 2016 (Friday)
Commencement of the Session	3 rd October 2016 (Monday)

IMPORTANT TELEPHONE NUMBERS:

Help line No 18002660791

1. Office of Dean, NEIGRIHMS: +91 364-2538029
2. Examination Cell: +91 364-2538092 (Extn – 224)

Entry without Admit Card (Roll No.) will not be allowed.

Candidates must report at the examination centre ONE HOUR BEFORE the scheduled time of the start of exam.

Result will be displayed on the **Notice Board of College of Nursing, NEIGRIHMS, Mawdiangdiang Shillong** and also available on www.neigrihms.gov.in.

Important: Telephone queries regarding result of individual candidates will NOT be entertained.

1. INTRODUCTION

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Shillong is an autonomous Institution established by the Ministry of Health and Family Welfare, Government of India in 1987 under the Meghalaya Registration Act 1983. The then Prime Minister (Late) Rajiv Gandhi dedicated the Institute to the memory of his mother, (Late) Indira Gandhi, former Prime Minister for her commitment to the welfare and affection for the people of North Eastern Region.

NEIGRIHMS is a centre of excellence in Medical Education & Human Resource Development for providing quality Medical and Nursing Education to generate Health Manpower in various branches in the field of Medicine, Nursing and allied profession.

The College of Nursing, Shillong was established in 2006 in NEIGRIHMS with a vision and mission to develop a centre of excellence in the field of Nursing Education, Research and *Patient Care so as to impart quality education leading to Bachelor, Master and Doctoral degree in Nursing for internationally accredited Nursing professionals.*

2. PHILOSOPHY

The College of Nursing, NEIGRIHMS, Shillong, being an integral part of the Indian Nursing Council believes that:

- ▶ Post Graduate programme is essential to prepare nurses improve the quality of nursing education and practice in India.
- ▶ Post graduate programme in nursing builds upon and extends competence acquired at the graduate levels, emphasizes application of relevant theories into nursing practice, education, administration and development of research skills.
- ▶ Post graduate programme prepares nurses for leadership position in nursing and health fields who can function as nurse specialists, consultants, educators, administrators and researchers in a wide variety of professional settings in meeting the National priorities and the changing needs of the society.
- ▶ Post graduate programme encourages accountability and commitment to life- long learning which fosters improvement of quality care.

3. AIM

The aim of the postgraduate program in nursing is to prepare graduates to take up leadership position and assume responsibilities as nurse specialists, consultants, educators, administrators in a wide variety of professional settings.

4. OBJECTIVES

On Completion of the two years M.Sc. Nursing programme, the graduates will be able to:-

1. Practice as Nurse Clinicians / Nurse Specialist and to utilize/apply the concepts, theories and principles of nursing science for bedside and family care nursing, nursing supervision and nursing administration.
2. Demonstrate leadership qualities and function effectively as nurse educator and manager.
3. Function as Nursing Teachers who can take up different responsibilities/ and demonstrate advance competence in practice of nursing at all levels.
4. Demonstrate skills in conducting nursing research, interpreting and utilizing the findings from health related research.
5. Demonstrate the ability to plan and effect change in nursing practice and in the health care delivery system.
7. Establish collaborative relationship with members of other disciplines.
8. Demonstrate interest in continued learning for personal and professional advancement.

5. TITLE OF THE COURSE: M. Sc. Nursing

6. DURATION OF THE COURSE: Two (2) years course.

7. AFFILIATION: The Course is affiliated to North Eastern Hill University (NEHU), Shillong.

8. TOTAL NUMBER OF SEATS: Ten (10) seats annually which is likely to increase.

9. SEAT DISTRIBUTION

Name of the Course	Open Seats (A) (All India)	For Passed out students from own Institute (B)	For NEIGRIHMS Staff (C)	Total Seats
M.Sc. Nursing	50% (5)	30% (3)	20% (2)	10

Note: In the event where there is no eligible candidate from the Institute, the seats will be utilized as open seats.

10. SPECIALITY WISE SUBJECTS

Sl. No.	Speciality	No. Of Seats	Roster for seat distribution			
			A	B	C	Total
1.	Community Health Nursing	3	1	1	1	3
2.	Child Health (Paediatric) Nursing	2	1	1	0	2
3.	Medical Surgical Nursing: Sub- Specialties <ul style="list-style-type: none">➤ Critical Care Nursing➤ Cardio Vascular and Thoracic Nursing➤ Neurology & Neuro- Surgical Nursing➤ Orthopaedic & Rehabilitation Nursing	5	3	1	1	5
4.	Obstetric & Gynaecological Nursing	-	-	-	-	-
5.	Mental Health (Psychiatric) Nursing	-	-	-	-	-

Note:

1. Seats for speciality subjects offered may increase or decrease as per the administrative approval.
2. The specialty shall be offered to the candidates as per the rank in the merit list of entrance test.
3. Candidates can choose clinical subject of their choice as per the roster for category at the time of counseling.
4. Specialties for the M.Sc. Nursing in Medical Surgical Nursing in any one of the above sub- specialty shall be opted by the candidate by 30th September, 2016.

11. ELIGIBILITY CRITERIA FOR ADMISSION TO THE M.SC. NURSING COURSE

- a. Candidates should have the minimum qualification of B.Sc. Hons. Nursing/B.Sc. Nursing/ Post Basic B. Sc. Nursing from an Institution recognized by the Indian Nursing Council with a minimum of 55 % aggregate marks.
- b. Candidates should be a Registered Nurse and Registered Midwife or equivalent with any State Nursing Council.
- c. The candidate should have undergone B.Sc. Nursing/B.Sc. Hons. Nursing/ Post Basic B.Sc. Nursing in an institution which is recognised by Indian Nursing Council.
- d. B.Sc. Nursing graduates should have at least one year of experience in a Hospital or in a College or School of Nursing or in Community Health setting/ programme after registration in the State Nursing Council.
- e. Candidates should submit their experience certificate along with their application form.
- f. Bonafide students of College of Nursing, NEIGRIHMS (irrespective of domicile state) are eligible for admission to the seats reserved for students passing B.Sc. Nursing from College of Nursing, NEIGRIHMS.

- g. Candidates with Post Basic B.Sc. Nursing should have at least a minimum of one year work experience prior or after Post Basic B.Sc. Nursing.
- h. **Candidates with Post Basic B.Sc. (N) degree through distance education (IGNOU) may be considered only if the study centre is recognized by the Indian Nursing Council.**
- i. **Internal candidates** from NEIGRIHMS should be registered with the Meghalaya State Nursing Council.
- j. Male candidates who did not opt for Midwifery in the B.Sc. Nursing course should have qualified in any other subjects as recommended by the Indian Nursing Council in lieu of Midwifery. Only those candidates who have studied Midwifery are eligible for admission to Obstetric and Gynaecological Nursing and Community Health Nursing speciality.
- k. Candidates shall be medically fit.
- l. In service candidates should obtain '**No Objection Certificate**' from the employer.

Note: Candidates having disability to the tune of 40% to 50% of lower extremity declared by authorized Medical Board of the State Govt. / Govt. of India or any other Competent Authority authorized in this regard by the Government having Nursing Expert as a member of the Board only to be considered.

12. CRITERIA FOR REJECTION OF APPLICATION FORMS

- a. Candidates who fail to meet the minimum essential eligibility criteria.
- b. Candidates who fail to obtain the minimum stipulated marks in the qualifying examination (B.Sc. Hons. Nursing/B.Sc. Nursing/ Post Basic B. Sc. Nursing).
- b. Faulty submission and incomplete details in the online Application Forms or non- receipt of Examination Fee will be rejected.

13. PROCEDURE FOR APPLYING

Prospectus is available in NEIGRIHMS website at www.neigrihms.gov.in w.e.f. 2nd August, 2016 (Tuesday) to 31st August 2016 (Wednesday). Candidates may see the **instructions for online Registration and filling up of the online Application Form.**

Note: No request for sending the Prospectus cum Application form by post will be entertained.

14. ONLINE REGISTRATION, SUBMISSION OF ONLINE APPLICATION FORM AND PROCEDURE OF PAYMENT:

- (a) Registration & Submission of Application Form will be online mode only and candidate will have to register for entrance examination in the online portal available at Institute website www.neigrihm.gov.in. Candidates will receive an SMS alert and email message regarding their User ID and password after a successful registration. Therefore, candidates should fill in their proper mobile number and email id. Candidates are advised to write down their user id and password on a paper and keep in safe custody. Candidate should read the instructions carefully and fill up the online Application Form step by step as describe in the Annexure – I.
- (b) **Procedure of payment:** - Candidates can deposit the Fees of Rs. 1000/- (Rupees One thousand only) through online mode by using **debit card/ credit card (Visa or Master cards)** through payment gate way to the Institute's Account.

Candidates should follow the Instructions in the online portal as given in the **Annexure-I** Attachment of Photographs: As per direction in **Annexure – II.**

NOTE: Applications submitted without the Examination Fee shall be summarily rejected.

- (c) It will be the responsibility of the candidates to ensure that correct information is provided in the online Application Form regarding Name, Date of Birth (DOB), Address, Contact no, email address etc.
- (d) Incomplete applications in any respect will be summarily rejected and no correspondence/ queries will be entertained in this regard.

- (e) If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed any information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.
- (f) If ineligibility is detected at any stage, candidature/ admission of the candidate will be cancelled without any notice.
- (g) The decision of the Director, NEIGRIHMS shall be final in the matter of selection of candidates for admission to various courses and no appeal will be entertained in this regard.

15. DOCUMENTS TO BE UPLOADED:-

- i. Candidates scanned photograph of appropriate size.
- ii. Candidates scanned signature.
- iii. Scanned copy of the High School/Secondary School Certificate issued by the Board / University showing the date of birth of the applicant.
- iv. Scanned copy of the mark sheet of the B.Sc. Hons. Nursing/B.Sc. Nursing/ Post Basic B. Sc. Nursing examination to ascertain eligibility in qualifying examination.
- v. Scanned copy of Registration Certificate from State Nursing Council.
- vi. Experience Certificate
- vii. **Employed Candidates:** In case of employed candidates, he/she must upload his/ her scanned copy of **No Objection Certificate** from the Employer.
- viii. Certificate of Disability from competent authority, in case of Person with Disability (PWDs).

Candidate may keep a print out copy of his/her application form **FOR OWN USE**. No hard copy needs to send to NEIGRIHMS.

16. DOWNLOADING OF ADMIT CARD:

- i. Admit Card to the eligible candidates for appearing in the Entrance Examination has to be downloaded online from the Institute's website by logging candidates own ID and password provided at the time of his/her registration for entrance examination from **5th September onwards**.
- ii. No other separate procedures of issuing admit Card is available. (any difficulty in this regard may immediately intimated through the help line No/ other phone No provided herewith).

17. THE ENTRANCE EXAMINATION:

The online Entrance Examination for admission to the B. Sc Nursing Course will be conducted in **Shillong Centre ONLY**.

18. ENTRANCE / SELECTION TEST

Entrance examination will be conducted by NEIGRIHMS. All questions will be of objective type and in English language on the following subjects as detailed under:-

Note: Question paper will consist of 200 questions of objective type with a single correct response out of four options. Each answer with correct response shall be awarded **1 (one)** mark. **0.25 marks will be deducted for each wrong response. Zero mark will be awarded for the questions not answered.** More than one answer indicated against a question will be deemed as incorrect response and will be negatively marked.

Subject	No. of Questions	Marks
Medical Surgical Nursing	35	35
Community Health Nursing	35	35
Obstetric Nursing	35	35
Child Health Nursing	35	35
Mental Health Nursing	35	35
Trends in Nursing	15	15
General Knowledge	10	10
Total	200	200

19. INSTRUCTION OF ENTRANCE EXAMINATION

- i. The Examination Halls will be opened at 9:00 a.m., 1(one) hour before the commencement of the Examination. Candidates are requested to find out the Hall/Room Number allotted against their roll Number from the sitting Plan placed outside the Centre of Examination beforehand. Sitting arrangements will be made according to the Roll Numbers allotted to each candidate as per the Admit Cards already issued. Candidates are expected to be seated in their allotted seats by 9:30 am. Candidates who do not report in time are likely to miss some of the general instructions to be announced in the Examination Hall.
- ii. Candidates will be subjected to thorough frisking before being allowed into the Hall at the stipulated time. Candidates must show on demand, the Admit Card for admission into the Examination Hall. A candidate who does not possess the Admit Card issued by the NEIGRIHMS shall not be allowed to enter the Examination Hall under any circumstances.
- iii. No candidate will be allowed to enter the Examination Hall after 10:00 am.
- iv. The Entrance Test will start exactly at 10.00 am and an announcement to this effect will be made by the invigilator.
- v. During the Examination time, the Invigilator will check Admit Card of the candidates to satisfy himself/herself about the identity of each candidate. If subsequently, found that the candidate appeared was impersonating, then he/she shall be liable for penal consequences under IPC.
- vi. If a candidate is found appearing in the entrance Test from a seat or room other than the one allotted to him/her then his/her candidature shall stand cancelled.
- vii. CANDIDATES ARE NOT ALLOWED TO CARRY ANY TEXTUAL MATERIAL, PRINTED OR WRITTEN, BITS OF PAPERS OR ANY OTHER MATERIAL EXCEPT THE ADMIT CARD INSIDE THE EXAMINATION HALL.
- viii. Carry only the Admit Card inside the Hall; even the envelope of the Admit Card is not allowed.
- ix. Pens, calculators, rulers, log tables, geometry box, electronic digital watches with facilities of calculator, cellular phones, pagers or any electronic gadgets are not allowed inside the Examination Hall.
- x. No candidate, without the special permission of the Centre Chief Supervisor or the Invigilator concerned, will leave his/her seat or the Examination Room until the final bell is rung. Candidates should not leave the Hall without handing over the answer Sheets to the Invigilator on duty.
- xi. BLACK BALLPOINT PEN WILL BE PROVIDED IN THE HALL BY THE INVIGILATOR.
- xii. Drinking Water will be provided at the Examination centre.
- xiii. Smoking in the Examination Hall is strictly prohibited. Tea, coffee, cold drinks are not allowed to be taken by the candidates in the Examination Hall.
- xiv. A bell will ring at the beginning of the Examination at 10.00 am and at the closing time at 1.00 pm. The candidate must stop marking the responses/ writing answers when the closing bell is rung.
- xv. A Candidate must sign in the attendance sheet at the appropriate place and affix the Left thumb Impression against the appropriate column of the Attendance Sheet provided by the invigilator. Failure to comply with this requirement will lead to the annulling of his/her candidature without any prior intimation.
- xvi. For those who are unable to appear on the Schedule Date of Examination for any reason, the examination shall not be held again by NEIGRIHMS under any circumstances.
- xvii. Candidates are requested to follow the instructions given by the invigilator and open their allotted computer by using their pass word provided at the time of registration for entrance examination.
- xviii. Any technical problem in the computer may be intimated immediately to the invigilator and get it corrected.
- xix. To ensure correct and uninterrupted performance of the computer candidates are requested to try in the MOCK TEST provided therein 5 minutes before actual beginning of the examination.

- xx. The four optional answers marked (A) (B) (C) (D) will appear against each question in the computer screen. Candidates are to choose & click in the submit button for response to the right answer out of these.
- xxi. Once the submit button is clicked the next question will appear in the computer screen and candidates are to repeat the same process by responding the answer as appear in the computer screen till the end of questions or till time limit provided for the exam.
- xxii. Candidates are to keep in mind that once the question No. 1 appears in the computer screen your time starts immediately.
- xxiii. The time earmarked for the examination will be counted by the clock in the Computer automatically and the question sets will automatically disappear from the screen of the computer once the allotted time is over.

20. UNFAIR MEANS

During the course of Examination, if any candidate is found indulging in any of the following, his/her result shall not be declared but shall be marked as UNFAIR MEANS (U. F. M.) and subsequently debarred permanently from taking the same examination in the future. The unfair means include:

- a) Having in possession papers, books, notes, electronic gadget or any other material or information relevant to the examination in the paper concerned.
- b) Giving or receiving assistance directly or indirectly of any kind or attempting to do so.
- c) Writing questions on the Admit card.
- d) Tearing of any page from the Question Booklet etc.
- e) Contacting or communicating with any person, other than the Examination Staff, during the examination time in the examination centre.
- f) Taking away the Answer Sheet/answer Book out of the Examination Hall/Room.
- g) Smuggling out Question Paper or its part or Smuggling out Answer Books/Answer Sheets or part thereof.
- h) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates.
- i) Using or attempting to use any other undesirable method or means in connection with the examination.
- j) Candidates should ensure before leaving the Examination Hall that they have handed over the Answer Sheet/ Question Booklet to the Invigilators on duty. In case, the candidate does not hand over the Answer Sheet/ Question Booklet and take away the same with him/her, this shall amount to use of unfair means practices and accordingly his/her case shall be dealt with.
- k) The candidate will check and ensure that the question book contains as many number of pages as written on the top of the cover page; during the period of examination candidate shall not remove any page(s) from the Test Booklet/ Question Paper/ Answer Book and if any page(s) are found missing from these, he/ she will be proceeded against for use of unfair means and shall also be liable for criminal action.
- l) The process of conduct of examination will be video-graphed.

21. CRITERIA FOR SELECTION

The selection candidates will be made strictly in order of merit of the candidates on the basis of marks obtained in the online / Offline entrance examination.

- 1. Merit list will be prepared for each category of candidates viz.
 - (a) General
 - (b) Candidates who have qualified B.Sc. Nursing course from NEIGRIHMS.
 - (c) Internal Candidates.
- 2. The minimum marks required for the selection will be 50%.
- 3. **In the matter of selection, the decision of the *Director, NEIGRIHMS, Shillong*, shall be final.**

22. INTER-SE-MERIT

If two or more candidates obtain equal marks in the entrance examination for admission to M.Sc. Nursing course, then their inter-se-merit for admission to the course shall be determined on the basis of the following:-

1. A candidate who has made more attempts in passing qualifying exam - B.Sc. Nursing / B.Sc. Nursing (Post-Basic) examination will rank junior to a candidate who has made lesser attempts.
2. If the attempts made in passing qualifying exam B.Sc. Nursing / B.Sc. Nursing (Post- Basic) Examinations are also the same, then a candidate who has higher marks in the said examination will rank senior to a candidate who has obtained lower marks.
3. If the attempts made in passing the said examinations and the marks obtained in the examinations are also the same, then a candidate senior in age shall rank senior to the candidate who is junior in age.

23. INTERVIEW / COUNSELING

1. Candidates will be called for interview strictly in order of merit based on the marks obtained by them in the entrance examination. The number of candidates to be called for the interview will be **three times the total number of seats** to be filled in each category from candidates who fulfil the cut off points. It is compulsory for that these candidates to attend the interview.
2. The order of counselling will be first for all India candidates followed by Passed Out students from NEIGRIHMS then by the Internal staff of NEIGRIHMS.
3. **Admission will not be finalized unless the candidates produce all the original documents.**
4. There will be no allocation of marks for the counseling. It will be conducted strictly on the basis of merit in the entrance examination.
5. Candidates who failed to attend counseling on the notified date shall forfeit their claim for admission and placement in the waiting list.

24. ADMISSION

Selected candidates should pay the requisite fee etc. on the day of Counseling failing which her/his selection shall be treated as cancelled and seat will be offered to the next candidate on the waiting list in order of merit.

25. WAITING LIST

The candidates on the waiting list will attend the counseling (if required) in the office of the Principal, College of Nursing, NEIGRIHMS Shillong on the date & time to be announced on the day of 1st counseling. The seats, if available, shall be offered to the candidates on merit. No separate correspondence shall be made.

26. JOINING TIME

Selected candidates must join their respective courses on the date(s) intimated to them at the time of selection or communicated to them in the admission letters. No extension in joining shall be granted. The selection of those candidates who fail to join by the stipulated date shall automatically stand cancelled and no correspondence shall be entertained. The institute takes no responsibility of intimating for cancellation of seats.

In-service candidates joining M.Sc. Nursing shall submit their **relieving certificate** from their employer. Candidates who are likely to complete the required experience by last date of submission of application should submit their **experience certificate** from their employer at the time of joining the course. **No request for extension in joining shall be entertained.**

27. MIGRATION CERTIFICATE

The candidates selected for the course shall have to furnish the migration certificate from the University from which they have passed their last examination at the time of their joining.

28. MEDICAL EXAMINATION

Medical fitness will be a pre-condition for registration for all candidates. The candidates will be medically examined by a Medical Board, constituted by the Institute for the purpose to determine their medical fitness.

29. FEES AND OTHER DUES (PER ANNUM)

(Tentative and subject to change)

Sl.No.	Fees	M.Sc. Nursing
1.	Tuition Fee	Rs. 350/-
2.	Library Fee	Rs. 40/-
3.	Laboratory Fee	Rs. 150/-
4.	Games Fee	Rs. 125/-
5.	Amalgamated Fund	Rs. 400/-
6.	Students' Welfare fund	Rs. 100/-
7.	Security/Caution Money (*Refundable)	Rs. 200/-
TOTAL		Rs. 1365/-

Note: In addition to the above fees, students will have to pay the University fees as applicable from time to time as per NEHU rates.

30. PENALTY

1. Course fee once deposited will not be refunded. The Security Deposit of the candidate(s) who leave the course midway after the joining, will also be forfeited.
2. If any candidate leaves the said Course before completion, he/she shall be liable to pay a sum of ₹ 50,000/- (Rupees fifty thousand) only as a way of compensation/ losses incurred by NEIGRIHMS due to such mid-term departure. Failure of which, original documents will not be returned back.

31. LEGAL JURISDICTION

- i. All disputes pertaining to the conduct of the Entrance Examination and allotment of seats and impersonation if any, detected shall fall within the jurisdiction of the Examination Centres only. The Director, NEIGRIHMS shall be the legal person in whose name NEIGRIHMS may sue or may be sued.
- ii. If any person(s) or Invigilator(s) engaged in the conduct of NEIGRIHMS Entrance Test is found acting in a manner that would result in the leakage in the Question Paper(s) or attempt to use or help in the use of unfair means in this Entrance Examination, he/she shall be liable to prosecution under Indian Penal Code.
- iii. The disputes, if any with regard to counselling and admission process after the Entrance Examination, etc. will be subjected to the legal Jurisdiction at Meghalaya High Court, Shillong.

32. LIBRARY

The College of Nursing, NEIGRIHMS is having its own Library with selected professional books and journals. Besides this, the Institute is having a Central Library which is well-equipped and spacious with all the modern facilities.

33. STUDENT'S HEALTH

The services of NEIGRIHMS Hospital are available to the students at the time of illness.

34. CODE OF CONDUCT FOR NEIGRIHMS STUDENTS

(A) Maintenance of discipline among students of NEIGRIHMS:

- i. All powers relating to discipline and disciplinary action are vested in the Director.
- ii. The Director may delegate all such powers, as he/she deems proper to the Dean/ Principal and to such other persons as he/she may specify on his behalf.
- iii. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline;-
 - a) Physical assault or threat to use physical force against any member of the teaching or nonteaching staff of any Department/ Centre of NEIGRIHMS or any other persons within the premises.
 - b) Carrying, use or threat of use of any weapon.
 - c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.

- d) Any practice, whether verbal or otherwise, derogatory to women.
- e) Any attempt at bribing or corruption in any manner.
- f) Wilful destruction of institutional property.
- g) Creating ill-will or intolerance on religious or communal grounds.
- h) Causing disruption in any manner of the functioning of the NEIGRIHMS, Shillong.

(B) PROHIBITION OR AND PUNISHMENT FOR RAGGING:

- i. Ragging in any form is strictly prohibited within the premises of College/ Departments of Institution and any part of NEIGRIHMS and also outside the NEIGRIHMS Campus.
- ii. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of NEIGRIHMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the rules that have been framed there under by competent authorities or NEIGRIHMS.
- iii. Any individual or collective act or practice or ragging constitute gross indiscipline, it shall be dealt with under these rules.
- iv. Ragging for the purpose of these rules ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which :
 - a) Involve physical assault or threat or use of physical force.
 - b) Violate the status, dignity and honour of women students.
 - c) Violate the status, dignity and honour of students belonging to Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - d) Expose students to ridicule and contempt and affect their self-esteem.
 - e) Entail verbal abuse and aggression, indecent gesture obscene behaviour.
- v. The Director, Dean, Principal, Hostel Superintendent and Faculty of NEIGRIHMS shall take immediate action on any information of the occurrence of ragging.
- vi. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member or authority may also Suo Moto enquiry into any incident or ragging and make a report to the Director of the Identity of those who have engaged and the nature of the incident.
- vii. The Dean may also submit an initial report establishing the Identity of the perpetrators of ragging and the nature of the ragging incident.
- viii. On the receipt of a report under Clause (5) & (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student for a specific number of months .
- ix. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for the stated period, admitted to a course of study as NEIGRIHMS, departmental examination for one or more terms or that the result of the student or students concerned in the examination(s) in which they appeared to be cancelled.
- x. In case where students who have obtained degree(s) of NEIGRIHMS are found guilty under these rules, appropriate action will be taken for withdrawal of degrees conferred by NEIGRIHMS.
- xi. For the purpose of these rules, abetment to ragging will also amount to ragging.
- xii. The directive of the **Honourable Supreme Court** will be followed strictly. "As per direction of the **Honourable Supreme Court of India**, the Government has banned ragging completely in any form inside and outside the campus and authorities are determined not to allow any form of ragging. Whosoever directly or indirectly commits, participates in, abets or instigates ragging within or outside NEIGRIHMS shall have an FIR lodged against him/her and he/she will be suspended or rusticated from the Institute and shall also be liable to be fined which may extend to **Rs. 10,000/-**. In case the applicant for admission

is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission can be refused or he/she shall be expelled from the Institute. The punishment may also include suspension from attending the classes, withholding/ withdrawing fellowship/ scholarship and other financial benefits or withholding the result. The decision shall be taken by the Head of the Institution.”

- xiii. The Director may in exercise of his/her powers as per the aforesaid order on ragging direct that any student or students.
- Be expelled for a stated period/ a course or courses of study in NEIGRIHMS
 - Be fined with a sum of rupees that may be specified
 - Be debarred from taking any examination(s) for one or more semesters.
 - Withhold the result of the student(s) concerned in the Examination(s) in which he /she or they have appeared be cancelled.

(C) ANTI SEXUAL HARASSMENT MONITORING COMMITTEE:

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressed.

(D) UNAUTHORIZED ABSENCE OF STUDENTS:

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Principal, College of Nursing to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Principal/Dean/Director, NEIGRIHMS.

35. HOSTEL

No hostel facility is presently available for M.Sc. Nursing candidates and therefore selected candidates shall have to make their own arrangements till such time accommodation facilities are available in the campus.

36. GUIDANCE AND COUNSELING

Democratic atmosphere is maintained among the students and teachers. Student's personal problems are looked into and necessary counseling and guidance is given by the teachers. The students are free to approach the Principal or any faculty member for the same at any time.

IMPORTANT NOTE

In case, any candidate found to have supplied false information, certificate(s) etc. or is found to have concealed or withheld some information in her/his application form, she/he shall be debarred from Admission or any other action that may be considered appropriate by the Director of the Institute may also be taken against her/him which includes criminal prosecution.

IMPORTANT NOTE

- NEIGRIHMS reserves the right to make changes in the information provided in this Prospectus based on directives from competent authorities. This cannot be quoted for any sanction.
- Notwithstanding the information given in this Prospectus of NEIGRIHMS, has the ultimate right to decide on any issue as per its Rules and Regulations.
- For any up-to-date information including changes in the datelines, seat matrix, etc., candidates may check the Institute website www.neigrihms.gov.in from time to time.

ANNEXURE – I

INSTRUCTIONS FOR FILLING UP THE ONLINE REGISTRATION & APPLICATION FORM

Candidates are requested to read the Prospectus and this document carefully before starting the Registration Process. NEIGRIHMS will not be liable for any mistake done by the candidate while filling up the Application Form. Utmost care has been taken to create this document enumerating the Step by Step process of Registration. In case you face any difficulty while applying or during any stage of the application please send us a mail with all details to **examcellneigrihms@gmail.com** OR call the Toll Free Number **“18002660791”**.

Before applying online, candidates must ensure that they have scanned copy of photo, signature and relevant documents with them. The size of the photo and signature should be within 10KB to 80 KB & signature should be within 10 KB to 80 KB. System will not accept any size below and above mentioned sizes.

- For Registration Go to NEIGRIHMS Home page – Type <http://www.neigrihms.gov.in> in your browser
- In the home page Click “Announcement”



- Drop down – you will find “Examination News” – Click - You will find “Notification” – Click - You will be taken to the “Registration Page”



You will find **2 (two)** options – one for **New Registration** and the other one is to log in for the candidates who already registered and has “**email id**” and “**password**”

- Click Here to Register for NEIGRIHMS B. Sc Nursing Entrance Examination 2015 as a **new user**
- Click here to Login for NEIGRIHMS B. Sc Nursing Entrance Examination 2015 as an **existing user**



- The following steps may be followed to complete the Online Application Process:
 - The notification page will have provision for login for both New User as well as **Existing User**. Clicking on the **New User** link takes the candidate to a registration page whereas an **Existing User** will have to login using their Credentials. In case candidate has forgotten/misplaced their **Password**, they may click on the **Forgot Password** link on the **login page**. An SMS and Email will be sent to their registered Mobile Number and **Email Id** with the **Password**.
 - Clicking on the Existing User link will redirect user to the application page to complete their application with payment or to check status of application as will be applicable.
- In the Candidate Registration Page, a **New User** will have to provide accurate details of the following:

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong

Registration Form

Note: Kindly use Internet Explorer(version 9 to 11) or Mozilla Firefox(14 to 32) or Google Chrome(20 to 34) to fill the Application Form.
Please fill below details and submit the form to receive the User ID and Password through Mail and/or SMS.
After receiving User ID and Password please login to fill the application form and submit.

Registration Form

*Name of the Candidate:

*Date of Birth:

Age as on 31.12.2015: Years Months Days

*Email ID:

*Confirm Email ID:

*Mobile No:
(Enter your 10 digit without prefixing 0)

*Confirm Mobile No:

Please enter the letters displayed in the image below.
If the image is not clear, click on "Can't read the text? Get a new image"

- Name as given in Xth Standard Mark sheet & Certificate. (In Block Letters Only)
- Date of Birth
- Gender
- Mobile Number: This needs to be correct since important communication will be sent via SMS to candidate.
- Email ID: This needs to be correct since important communication will be sent via Email to candidate.
- After the candidate submits the registration details, they will receive their **Login ID** and **Password** via SMS and Email.

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NEIGRIHS
All Rounder To Veda

Note : Application form has been registered successfully. Please login and begin with the details with your registered email ID to proceed.

Application Form

Personal Information

Application Number:	1000027
Name of The Candidate:	A THAPA
DOB:	18/01/1983
Age:	32 Years 11 Months 13 Days
Mobile No:	1234567890
Email ID:	a.thapa@abc.com

Version 10.00.01

Then they will be asked to logout and re login using the credentials provided.

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong

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Candidate Login

Login to Fill/Submit/View Application Form

User ID:

Password:

Version 10.00.01

- After a candidate logs in to the Application Portal using their **User ID** and **Password**, the following data needs to be provided in **3 tabs** on the Candidate Application Page:
 - **Personal Details**
 - **Course and Qualification Details**
 - **Declaration and Payment**
- In the **Personal Details** section candidate has to provide the following details

ONLINE APPLICATION FORM

Note: Kindly use Internet Explorer(version 9 and 11) or Mozilla Firefox(14 to 30) or Google Chrome(20 to 34) to fill in the Application Form. Fields marked with *are mandatory.

1 Personal Details
2 Course and Qualification Details
3 Declaration and Payment

Personal Information

*Name of the Candidate : A THAPA

*Father's Name :

Other Personal Information

*Date of Birth : 20/01/1998

*Gender :

*Person With Disability (PWD) :

*Mobile No : 1234567890

Age as on 31.12.2015 17 Years 11 Months 11 Days

*Category :

*Choose from the list which of these 8 north eastern states of India do you belong to? :

*Email Address : athapa@ba.com

Upload Scanned Copies

Note: For Admit Proof Please Upload High School Certificate / Secondary School Certificate / Admit Card of 10th or 10+2 Exam issued by the Board / University.

- **Father's Name:** To be filled in block Letters with correct spelling
- **Gender**
- **Category:** Whether candidate is from General/SC/ST/OBC category
- Whether candidate has any physical disability. (Candidate needs to provide suitable disability document as proof of disability if he/she chooses to declare himself/herself with disability)
- Candidate needs to upload all suitable documents in the links provided in the application tab
- Candidate needs to provide correct Correspondence and **Permanent Address** with Pin code.
- **Candidates will have to upload the scanned copies of documents:**
 - **Scanned NEIGRIHMS copy** of the Bank Challan
 - Scanned copy of the High School/Secondary School Certificate issued by the Board / University showing the date of birth of the applicant.
 - Scanned copy of the mark sheet of the 10+2 standard examination
 - In case, a candidate is waiting for result of 10+ 2, scanned copy of the ADMIT CARD of the said examination
 - **Employed Candidates:** In case of employed candidates, he/she must upload her/his scanned copy of NOC

Upload Scanned Copies

Note : For Age Proof Please Upload High School Certificate / Secondary School Certificate / Admit Card of 10th or 10+2 Exams issued by the Board / University showing the date of birth / Birth Certificate of the applicant issued by the competent Government authority.

*Please upload scanned copy of your Age Proof. [here](#)

*Please upload scanned copy of your Disability Certificate. [here](#)

Note : For PRC Document Please Upload Domicile/Permanent Residential Certificate valid for the year 2015, from the competent authority (i.e. District Commissioner of the state or any Government authorized Official) certifying that he/she is Domicile /Permanent resident of either of the 8 (eight) North eastern states of India including Sikkim.

*Please upload scanned copy of your PRC Document. [here](#)

Correspondence Address

*Address Line 1:

Address Line 2:

Address Line 3:

*Pin code:

*State:

*District:

*City:

Telephone No:

STD Code

Telephone No.

*Permanent Address Same as Correspondence Address? ☐ Yes ☒ No

Permanent Address

*Address Line 1:

Address Line 2:

Address Line 3:

*Pin code:

*State:

*District:

*City:

Telephone No:

STD Code

Telephone No.

- In the Course and Qualification Details tab, candidate needs to provide the following details:

Note: Kindly use Internet Explorer(version 9 and 11) or Mozilla Firefox(34 to 70) or Google Chrome(26 to 34) to fill in the Application Form.
Authenticated with IP: xxxxxxxx.

1 Personal Details 2 Course and Qualification Details 3 Declaration and Payment

XII Standard Examination Results

*Have you appeared for year XII (Standard exam) - 2013 in
 (Select the year in a previous year) Appeared in 2013

BOARD / UNIVERSITY	MARKS % IN PHYSICS	MARKS % IN CHEMISTRY	MARKS % IN BIOLOGY / BOTANY / ZOOLOGY	MARKS % IN ENGLISH
UL ASSAM	55	55	55	55

Upload Scanned Copies

Note: For XII Standard, please upload clearly readable mark sheet of the XII Examination showing the marks secured by the applicant.
 Please upload scanned copy of your XII th Marksheet [here](#)

Note: For Pass Certificate, please upload Pass Certificate / Provisional Pass Certificate if new (If a candidate has already cleared the qualifying examination i.e. OHSSE or HSSC certificate i.e. if the candidate appears again i.e. yet to be declared).
 Please upload scanned copy of your Pass Certificate [here](#)

Note: XIIth board sent card or notice authorisation from school / college / institution for XIIth board examination.
 Please upload scanned document or print of appearing in XII th board examination [here](#)

- Candidate needs to have above **55% marks** in aggregate in B Sc Nursing to be eligible for the test

Please upload scanned copy of your Pass Certificate. [here](#)

Note : XIIth board admit card or suitable authorization from school from which candidate has appeared for XIIth board examination.

* Please upload scanned document of proof of appearing in XII th board examination. [here](#)

Name and Address of the School/College

*Full Name of the School/College:

*Address Line 1:

*State:

Address Line 2:

*City:

Address Line 3:

*Pin code:

Aptitude Test Location

Note : In case seats are not available in the city chosen by you, NEBPSMS reserves all right of allotment of alternate center to you.

*City Code for writing Online Aptitude Test:

*Are you willing to write the Aptitude Test in offline mode which will be conducted in Shillong?

Version: 10.00.01

- Candidate needs to provide complete address of school/college with pin code from which she/he has appeared for Boards
- Candidate needs to choose city of preference for appearing for the Online aptitude test
- **In the Declaration and Payment tab**, candidate has to provide:
 - Latest Photograph (JPEG image not more than 80KBs)
 - Scan copy of Signature (JPEG image not more than 80 KBs)
 - Mode of Payment

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong

ONLINE APPLICATION FORM

Note: Kindly use Internet Explorer(version 9 and 11) or Mozilla Firefox(34 to 38) or Google Chrome(29 to 34) to fill in the Application Form. Fields marked with *are mandatory.

1 Personal Details **2 Course and Qualification Details** **3 Declaration and Payment**

Upload Scanned Copies

Note: To upload scanned copies and signature please click on the below mentioned link.

*Please upload scanned copies of your photo and signature, here.

Fee Submission Details

Fee to be Submitted : Rs.1500.00 + Charges as applicable

Payment Procedure

☒ Offline with Bank Challan

☐ Online payment

Note: You have selected Offline Payment Mode. Please download Challan after submitting this form. After you have made the payment at the bank, login again to the application page, upload the stamped and signed Challan copy and complete your application procedure.

- In **Online Payment Mode**, candidate will have to check **I Agree** below the declaration given and submit. This will redirect the candidate to payment page where they can make payment via **Debit/Credit Card**.

☐ Offline with Bank Challan

☒ Online payment:

TO PROCEED WITH PAYMENT PLEASE VERIFY THE DETAILS BELOW BEFORE GOING TO PAYMENT GATEWAY

*NAME: A THAPA

*AMOUNT (RS): 1521.91

Note: Breakup Charges : Transaction amt: 1500, bank charge on this will be Rs. 19.50 (1.30% of 1500), S.T. on bank charge Rs. 2.410 (12.36% on 19.50).

3ra8wai

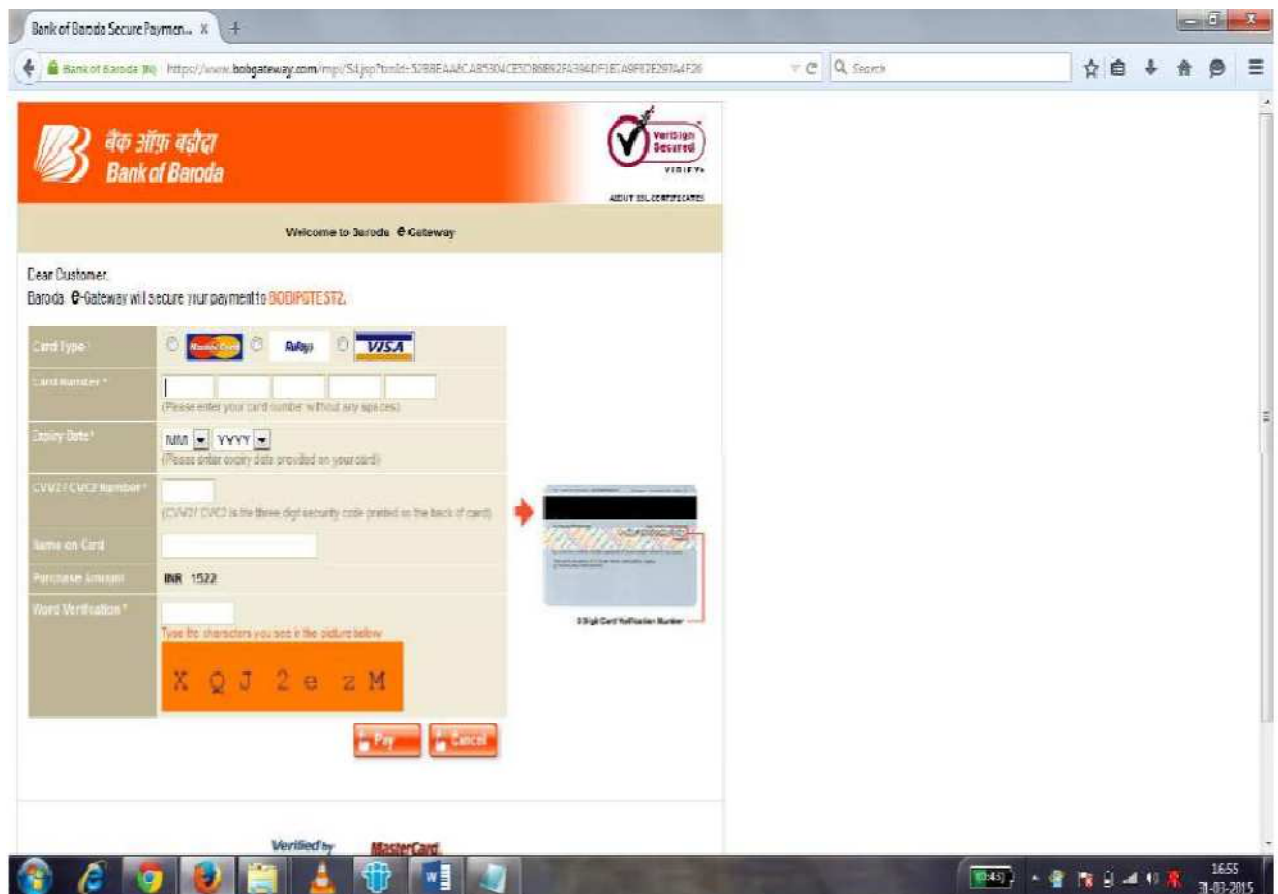
Type the text shown in the image above:
Enter 7 characters (No spaces)
No special characters No UPPER CASE

3ra8wai

Declaration

I hereby declare that I am an Indian National and particulars given above are correct. In the event that any information furnished by me is prone to be incorrect/false before or after the entrance examination or the application is incomplete in any respect, the authority conducting the entrance examination or the Government of India can cancel my candidature or selection or admission as the case may be and action may be taken against me as deemed fit. I undertake to submit all the required certificates/documents in original in support of eligibility like domicile status(PNC), Date of Birth, Educational Qualification, etc. at the time of counseling and during the admission process as per rule, failing which, my claim of selection against the category shall be forfeited.

☒ I Agree



- Once the application has been submitted, no editing can be done in the application details.
- Candidate will be intimated if his/her application has been successfully screened and he/she is deemed to be eligible to write the Aptitude test via **SMS and Email**.

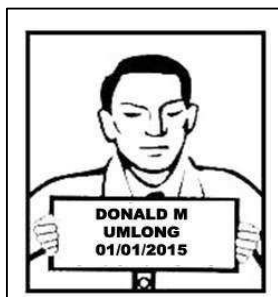
ANNEXURE – II

UPLOADING OF PHOTOGRAPH, SIGNATURE AND DOCUMENTS BY CANDIDATE

A recent Passport size Coloured Photograph image of the candidate should be uploaded in the space indicated in the online Application Form. The candidate is also required to upload an image of his/her **full signature** in the space provided below the photograph.

Signature should be on white background. Photo and Full Signature must be in **jpg format**. Size of Photo should not be more than 80 KB and Size of Full Signature should not be more than 10 to 80 KB.

EXAMPLE OF PHOTOGRAPH:



1. Photographs **MUST** be snapped on or after 1st January`2016
2. The photograph must be snapped with a placard and the placard should be held by the candidates indicating name of candidate and date of taking of photograph. In case name and date are written on the photograph after taking it (superimposition) the application form will be rejected.
3. The name and date on the photograph must be clearly visible and legible.
4. Photograph should **NOT** have cap or goggles. Only Spectacles are allowed.
5. Application not complying with these instructions or with unclear photographs will be rejected.
6. Keep a few identical photographs in reserve for use at the time of Entrance Examination/Admission if required.

EXAMPLE OF SIGNATURE:

A handwritten signature in cursive script, reading "Donald M. Umlong", is shown within a blue rectangular border. The signature is written in dark ink on a white background.

(jpg format in white background, size 10 to 80 KB)

Procedure to reduce the image size of Photo, Other Documents and Signature (if original is more than the specified size above)

- Open image with Microsoft Office Picture Manager
- Select edit picture

- Select compress pictures
- Select compress for **web pages** or **e-mail messages**
- **Click OK**
- **Save**

The image can be uploaded